

Unit Bubble Visits



Whilst we are not able to open Dudsbury Guide Camp in full, we are pleased to be able to reopen the main campsite outdoor space for outdoor meetings and the House for indoor meetings for Guiding Groups.

We can accommodate up to three groups at a time, appropriately distanced, on the main campsite: one group in front of the Chalet, one group in front of the House, and one group on the camp site near the Roundhouse.

Use of the outdoor space includes the use of the outdoors toilets for your group and an outdoor space appropriately distanced from the other spaces used by other groups.

In line with Girlguiding regulations we can offer the House for indoor Unit single 'Bubble' meetings.

How are we staying Covid Secure?

We have been busy putting together plans to ensure that we are Covid secure and full details can be supplied on request.

Unit Checklists and Risk Assessments - Girlguiding recently brought in a new system of paperwork for units to be able to meet outdoors and indoors which needs to be signed off by the local commissioner. This paperwork, once approved, needs to be shared with the wardens at least 24 hours prior to your visit. No paperwork = no visit.

Maximum group sizes - Units need to follow the Girlguiding guidelines which currently allow up to 15 girls plus Volunteers in any one 'Bubble'. A unit may book more than one 'Bubble' to visit Dudsbury at the same time.

Members of all Units visiting the site are expected to maintain good social distancing practice and good hand hygiene standards in line with government guidance. Our facilities are sanitised in between each group visit. All groups should manage social distancing and clean hygienically as they use the facilities. Cleaning materials will be supplied.

Leaders and Volunteers over 16 should scan the Dudsbury QR code on arrival and keep their own Track and Trace details for members of their 'Bubble' in line with Government guidelines.

Whilst we are constantly checking for updates from Girlguiding, please do check for updates here:- <https://www.girlguiding.org.uk/making-guiding-happen/coronavirus-keeping-safe/starting-to-meet-in-person-again/indoor-meetings/> - UK

Prices & booking conditions

Unit visit fees are £10 per session for outdoor use and £15 for indoor use. A session is morning, afternoon or evening.

Bookings can be made by email to :- elizabeth.dawkins1@ntlworld.com,

Telephone: 01202 393018

Booking instructions

1. Provisional bookings are taken by email to elizabeth.dawkins1@ntlworld.com and will be held for a period of 7 days. Your booking is then confirmed on receipt of the 'Booking Form for Unit 'Bubble' Visits 2020' and full payment. By submitting your booking form and payment, you are agreeing to the terms and conditions laid out below.
2. Unit 'Bubble' Visits are offered to Girlguiding units on our main campsite or the House for morning, afternoon or evening sessions. Up to three 'Bubbles' can be accommodated outside and one 'Bubble' in the House.
3. Units need to follow the Girlguiding and National Youth Agency guidance which currently allows up to 15 girls plus volunteers in any one 'bubble'. A unit may book up to three 'bubbles' to visit Dudsbury.
4. Unit visit fees are £10 per session for outdoor use and £15 for indoor use. A session is morning, afternoon or evening. Bookings can be made on any day of the week. You can have upto 3 bubbles per unit.
5. Scouting groups and other youth organisations can potentially be accommodated.
6. Full payment is required with your booking form to confirm the booking. A bank transfer is the most covid-friendly payment method but we are also able to accept unit cheques. Bank details are available on the booking form and invoice.
7. All Girlguiding groups are expected to follow the latest Girlguiding regulation, completing the Checklist and Risk Assessment and this must be signed off by their Commissioner prior to their visit. An approved copy of this document must be sent to the elizabeth.dawkins1@ntlworld.com at least 24 hours prior to your visit. No paperwork = no visit. No refunds will be given in this situation.

Facilities

8. Use of the outdoor space includes the use of the outdoor toilets for your group and an outdoor space appropriately distanced from the other spaces used by other groups. Leaders will need to decide how they will manage their group if more than one girl needs to use the facilities during your visit. These facilities are sanitised in between each group visit. All groups should clean hygienically as they use the facility. Cleaning materials will be supplied.
9. Members of all groups visiting the site are expected to manage good social distancing practice and good hand hygiene standards in line with government guidance and any group not adhering to this will be given one reminder. If they continue to ignore these guidelines they will be asked to leave the site. No refund will be issued under these circumstances.
10. Units must bring their own First Aid kit.
11. We're sorry but dogs are not permitted on the site.

Arrival/departure

12. Leaders and helpers over 16 must scan the QR code on arrival to the site.
13. Arrival and departure times will need to be staggered with other 'Bubbles' using the site.
14. The Leader coordinating your group MUST report to the Wardens on arrival on site.
15. Vehicles are not permitted on the main site field. Vehicles should be parked in the site car park. Parents/carers may use the car park for drop and pick up, please encourage social distancing and prompt turn around times.
16. Rubbish and recycling must be placed in the appropriate bins at the main entrance or removed from site by the leaders. Recycling should be clean before adding to the bins.

Cancellation policy

17. Should it be necessary to close the site, you will be informed 24 hrs in advance (where possible) with a full refund of any monies paid.
18. If you cancel your booking, no monies will be refunded. We would recommend leaders consider this financial risk as part of their risk assessment.
19. In the event a young member or leader has symptoms of, or is tested positive for Covid-19, they should not attend the group's session. We recommend leaders consider this possibility as part of their Risk Assessment with appropriate contingency.

Privacy notice

20. How we may use your personal information: Your privacy is of the utmost importance to us. We only use personal information you provide to us in accordance with our Privacy Notice. Please take time to read this document as it includes important terms which apply to you. We will use the personal information you provide to us to: a) administer your booking; b) process your payment.



Booking Form for Unit 'Bubble' Visits 2020

Please complete one form per 'Bubble'.

By completing this booking form and returning it with your Unit payment, you are agreeing to the Terms & Conditions for Unit 'Bubble' Visits 2020. Receipts will be emailed once non-returnable deposit is received.

Main Contact		Role:	
Address			
Postcode		Tel No.	
Email address			
Unit			
Division/ County			

Details of your visit:-			
	Outdoors	/	Indoors
Date			
Arrival Time		Departure Time	
Numbers			
Leaders		Other Adults	
Rainbows		Brownies	
Guides		Rangers/YL	
Other Children			

I have read and understood the Booking Terms & Conditions for Unit 'Bubble' Visits 2020, which includes how my personal information may be used, and by signing this form agree to them.

Signed	
Dated	

Please send the completed form to the Booking Secretary:- Email: elizabeth.dawkins1@ntlworld.com
Mrs E Dawkins, 8 Austin Close, Bournemouth, BH1 4RP, Telephone: 01202 393018.

A payment of £ _____ has been made to Account: 42177048 Sort Code: 40-13-07

Bournemouth Guide Camp Association, please email confirmation to: dudsburyfinance@gmail.com

The unit risk assessment has been sent to elizabeth.dawkins1@ntlworld.com

Booking Terms and Conditions for Unit 'Bubble' Visits 2020